



CHATHAM AREA TRANSIT®

BOARD MEETING

OF

July 8, 2011

10:32 A.M.

CHAIRMAN LIAKAKIS: I now call to order the Chatham Area transit Authority and call on our secretary for the CAT Board Patricia to do the roll call.

MS. HAWKINS: Good morning. Chairman Liakakis

CHAIRMAN LIAKAKIS: Here

MS. HAWKINS: Dr. Thomas

DR. THOMAS: Here

MS. HAWKINS: Mr. Broker

MR. BROKER: Here

MS. HAWKINS: Mr. Dawson

MR. DAWSON: Here

MS. HAWKINS: Mr. Farrell

MR. FARRELL: Here

MS. HAWKINS: Mr. Gellatly

MR. GELLATLY: Here

MS. HAWKINS: Mr. Holmes

MR. HOLMES: Here

MS. HAWKINS: Mr. Kicklighter

CHAIRMAN LIAKAKIS: He's here, he just step out a minute.

MS. HAWKINS: Mr. Odell

CHAIRMAN LIAKAKIS: He's also here; he had to get to the phone.

MS. HAWKINS: Mr. Shay

MR. SHAY: Here

MS. HAWKINS: And Ms. Stone

MS. STONE: Present

MS. HAWKINS: Thank you

Also present at the meeting was Walter Hartridge, Chad Reese, Terri Harrison and Patricia Hawkins.

CHAIRMAN LIAKAKIS: Alright we need a motion on the floor for approval of minutes from Board meeting June 10th and that was distributed to all the members of the Board.

DR. THOMAS: Move for approval.

MR. BROKER: Second.

CHAIRMAN LIAKAKIS: We have a motion on the floor and a second to approve the Board meetings of June the 10th, all in favor signify by raising your hands. Motion passes. Need another motion on the floor for approval of minutes from special called Board meeting June 24th.

MR. BROKER: So moved.

MS. STONE: Second.

MR. LIAKAKIS: Ok we have a motion on the floor to approve those minutes also all in favor signify by raising your hand. Motion passes. New business, request Board approve purchase of the Road Runner 4 channel Mobil Digital Video Recorder for installation in the fourteen (14) Paratransit buses, Chad.

DR. REESE: Thank you Mr. Chairman. This request is for our on board video camera surveillance system. The Board approved the purchase request for fourteen (14) Paratransit vehicles that are under construction and the process of reviewing the specifications with the manufacturer. The manufacturer was charging approximately \$2000 up charge on top of the camera manufacturer's charge to install the buses, so we were able to negotiate an agreement with the manufacturer to install them directly on the buses without the mark up. So it's the same system that's in place it's a sole source procurement, but it saves the Authority approximately \$30,000.

CHAIRMAN LIAKAKIS: They're making the deal because you're buying them direct and not having to pay a profit on it?

DR. REESE: Yes sir.

CHAIRMAN LIAKAKIS: Okay, the –

MR. SHAY: I'll make a motion for approval.

MS. STONE and MR. HOLMES: Second.

CHAIRMAN LIAKAKIS: Have a motion on the floor and a second, any discussion? All in favor signify by raising your hand. Motion passes. Request Board approve purchase of three (3) Bruan Commercial Entervans off of the State of Georgia Department of Transportation contract, for the purpose of CAT Freedom, Wayne.

MR. DAWSON: After eleven (11) years of discussing how we could get more accessible taxis on the road, I would like to move to approve this motion with great pleasure.

MR. SHAY: Second.

CHAIRMAN LIAKAKIS: Okay any discussion? All in favor signify by raising your hand. Motion passes. Item 3; update from the Executive Director on the government policy and operational issues related to the business of Chatham Area Transit, Chad.

DR. REESE: Thank you Mr. Chairman. Three important items to notice; The Transportation Investment Act; the list of projects were voted on by the MPO and given to the Round Table and a number of the transit projects remain on the list at this point and we are hopeful that they'll continue to remain. One of the points that we are looking at is the reclassification of one of the items from Capitol Bus to Capitol Rolling Stock and related equipment which will allow the Transit Authority more flexibility in the way those funds are expended and give us greater latitude of being able to leverage federal funds should the Tee SPLOST or the Investment Act be successful. Also, there is a move coming out of Atlanta to reclassify the date for the election to move it to the Presidential election as oppose to the primary election in 2012. So we're also waiting to hear back from that that the legislature may entertain that Act. Second of all, I've provided a recent report that came out for from Transportation of America that was done by roughly fifteen (15) different social service and professional agencies from transportation related, medical related, real estate related and its entitled Aging in Place, Stuck without Options. And I've provided the Executive Summary for your review but the interesting facts is that we're gonna be facing the potential of a crisis that's being faced with proliferation of automobile with the ageing of the population so one of the things that we're going to be doing and what we're looking at at CAT and accordance with our budget title for this year is Connecting Community Today; Shaping CAT for the Future is continuing our infrastructure so that as senior citizens and baby boomers consider to continue to age over the next ten (10) years and we see we're gonna be faced with housing issues, transportation issues and so-on and so-forth that we begin to put in place over the next ten (10) years infrastructure for affordable transportation options, but I wanted to provide that information to the Board to let you know the direction that we're seeking to go in over the next ten (10) years. Hopefully we will begin to make incremental steps to improve the transit infrastructure in the unincorporated area of Chatham County. The next area is our Key Performance Indicators. And the most interesting thing is our ridership continues to be up. We're up 63, 000 people from June 2011 compared to June 2010 which is a 22% percent increase in ridership for the month of June 12% year-to-date. On the Dump the Pump that we had last month ridership was still up we carried over 14,000 people on Dump the Pump Day which is up over 8% from the previous year. We still are facing the issue with accidents and preventable accidents. We are at 2.32 so we're moving forward continually with our training program on the preventable accidents

there's significant improvement in our customer service complaints, ontime performance is still manually counted, but I'm delighted to report that the AVL system is in place, its been fully installed in all of our systems so we're still working through a couple of operational issues and hopefully next I'll be able to do a live demonstration to show you that the system is fully operational.

CHAIRMAN LIAKAKIS: Any questions for Chad? Any questions? Okay all in favor of the motion –well we don't have to make any motions on that right Chad?

MR. REESE: No sir. It's just an update for the Board.

CHAIRMAN LIAKAKIS: That's just for information purposes.

DR. REESE: Yes sir.

CHAIRMAN LIAKAKIS: Okay item 4; Departmental Updates and this is for information only on Maintenance, Marketing and Safety.

DR. REESE: Yes that information is provided just a couple of highlights in Maintenance area the AVL system is fully installed. The Marketing talked about the Dump the Pump update and in the Safety we presented an analysis of all our accidents and you would notice that the majority of our accidents are related to not vehicle accidents, but slip, trips and falls on the buses which is a campaign that we're going to start to begin to address that. That's more than 50% of our accidents are slip, trips and falls.

CHAIRMAN LIAKAKIS: Any questions for any of those three items to the Executive Director? Okay now as Chair I will entertain a motion to recess into Executive Session for the purpose of 1: consulting with and meeting with legal counsel pertaining to settlement of a pending claim and 2: to discuss the future acquisition of real estate in this requires a majority vote of a quorum present and the minutes shall reflect the names of the members present and the members of the names voting for closure.

MR. DAWSON: So moved.

MS. STONE: Second.

CHAIRMAN LIAKAKIS: We have a motion on the floor and a second to go into Executive Session which this should not take very long at all then we can precede raise your hand. Motion passes. Let's go into Executive Session and to other people that are waiting for other business we will resume shortly.

Executive Session Break

CHAIRMAN LIAKAKIS: Okay we are back, the real estate item explain that.

DR. REESE: The staff is requesting the purchase of real estate associated with its downtown operation.

CHAIRMAN LIAKAKIS: Okay we need a motion on the floor.

MR. SHAY: So moved Mr. Chairman

MR. BROKER: Second.

CHAIRMAN LIAKAKIS: Have a motion on the floor and a second all in favor signify by raising your hand. Next item, the settlement of a pending claim.

DR. REESE: Yes staff is recommending the Board approve as outlined in the packet settlement of a pending worker's compensation claim.

CHAIRMAN LIAKAKIS: We have that information so I need a motion on the floor.

MR. DAWSON: So moved.

DR. THOMAS: Second.

CHAIRMAN LIAKAKIS: I have a motion on the floor and a second all in favor signify by raising your hand. Motion passes. Before we get this adjourned we need another person to come on board with our Chatham Area Transit Authority. Now Charles let me ask you this Chad, how bout Mr. Russell he hasn't been here but is not off of the schedule there because is he still unable to attend?

MR. REESE: Under the guidelines the Board would have required to excuse him from each of the meetings he's been absent from so at the point that seat would be vacated and so that's a position that's –

CHAIRMAN LIAKAKIS: Well it's too late for that now, yeah go ahead Priscilla.

DR. THOMAS: That's an appointment that came through me and I'm following up on it.

CHAIRMAN LIAKAKIS: Yeah so if you'll just bring somebody else to replace him-

DR. THOMAS: Yes

CHAIRMAN LIAKAKIS: Cause we can't excuse him now, it had to be at the time of the meeting.

DR. THOMAS: Right, but I will follow up.

DR. REESE: And then there remains one other seat available –

MR. BROKER: And I have a suggestion for that Mr. Chairman, I'll forward it to you.

CHAIRMAN LIAKAKIS: If you would send something to me then I'll bring it up at the next meeting so that'll cover Mr. Russell and the other vacancy that we have Bill.

MR. BROKER: Alright, sure.

CHAIRMAN LIAKAKIS: Thank you.

MR. BROKER: Thank you.

CHAIRMAN LIAKAKIS: Okay now the meeting adjourned.

Meeting adjourned at 11:00 a.m.

Respectfully Submitted by:

Patricia R. Hawkins, Secretary-Treasurer
Chatham Area Transit Authority