

CHATHAM AREA TRANSIT AUTHORITY RFP 2022-02, ADDENDUM NO. 3

DATE: February 24, 2022
ORIGINAL RFP NUMBER: 2022-02
PROJECT: COA and TDP CONSULTING SERVICES.

This Addendum forms a part of the Request for Proposals 2022-02 dated, December 23, 2021

This addendum is to provide additional information to proposers who submitted their proposals by the original closing date February 4, 2022. It will allow the proposers to amend or update their original submission. An updated schedule of events is also provided.

- As a part of the Transit Development Plan, CAT is also requesting a complementary Ferry Service Study to evaluate the feasibility and market demand for ferry service expansion and estimated capital and operating costs. The study should also include an analysis of market opportunities, fleets and facilities, electrification feasibility, technological improvements, costs and use of alternative fuels, and a review of potential expansion opportunities.
- As public input is a vital component of any planning study, the consultant should provide both a Public and Internal Engagement Plan that will include our Staff and Operators across all service modes. At a minimum, CAT envisions holding public meetings to discuss the draft recommendations with the public and maintaining a project website or page on CAT's existing website. The consultant will thoroughly review existing plans, studies, and surveys, and build upon existing information collected about the community. The consultant should consider the viewpoints of minority, low-income, and low-English proficiency populations, people with disabilities, and seniors. CAT encourages outreach strategies that engage with community members who have traditionally been underrepresented in the transportation decision-making process, or who will be most directly impacted by recommendations.
- Engagement methods to be included but not limited to:
 - Community Open Houses- In person or virtual
 - Community Workshops- In-person or virtual
 - Focus Groups/ Steering/Stakeholder Committee- In-person or virtual to include CAT Staff Members, Public and Stakeholders
 - Community Survey- In-person or online
 - In person or virtual interviews with operators and staff members
 - Community Input Map & Virtual Reality Exercise- In-person or virtual
 - Pop-up events- In person
 - Board Work sessions- In-person or virtual
 - Other innovative methods proposed by the consultant will be considered.
- Programs or Projects for which CAT is seeking funding should be identified and packaged for incorporation in the Transportation Improvement Program (TIP) that is developed by the Metropolitan Planning Commission.

