

## CHATHAM AREA TRANSIT AUTHORITY RFP 2025-03, ADDENDUM NO. 2

**DATE:** January 9, 2025  
**ORIGINAL RFP NUMBER:** 2025-03  
**PROJECT:** RFP DEMAND RESPONSE ITS

This Addendum forms a part of the Request for Proposals 2025-03 dated, November 1, 2024. In response to received questions and updated schedule of events.

### Questions posed during initial Q&A Period and CAT's Responses:

Question 1: Does CAT have desired project kick-off and service launch dates?

Response: Before end of Fiscal year 2025 for CAT which ends on June 30, 2025.

Question 2: What's the current eligibility process for riders to gain access to (the) paratransit service(s)?

Response: Transit ADA standard eligibility criteria. Which will determine unconditional, conditional, temporary or not eligible for the services.

Question 3: Please list any existing software & hardware integration requirements vendors should be aware of. Also, please confirm if APIs will be provided for the integrations.

Response: Must use existing Cradlepoint routers in vehicle for any GPS/communications wherever possible.

Question 4: Please confirm if SOC 2 compliance is a requirement for vendors and underlying hosting platforms.

Response: Yes.

Question 5: Would electronic signatures be acceptable on the required forms?

Response: We require one original, three copies and an electronic version. The latter could be via email or flash drive.

Question 6: Is CAT open to negotiating final contractual terms and conditions with the successful/winning vendor?

Response: CAT is a public service agency, and we will follow the procurement policy approved by CAT's Board of Directors.

Question 7: As part of our ongoing commitment to environmental sustainability, would CAT consider accepting our proposal in a digital format via email, rather than a traditional printed copy?

Response: see response to question number 5.

Question 8: Given that DBE Participation is worth 10% of the evaluation scoring, can CAT clarify if there is a specific DBE goal for this project?

Response: The goal is 10%.

Question 9: What is the peak and current number of vehicles?

Response: Total current number of vehicles is 43.

Question 10: Will CAT allow electronic submission of the proposal instead of hard copy?

Response: CAT requires one original, three copies and one electronic format.

Question 11: Will CAT accept electronic signatures on the forms and cover letter?

Response: CAT requires one original, three copies and one electronic format.

Question 12: Can details be shared about the Prebid Meeting on December 13<sup>th</sup>? Will this be in person or virtual?

Response: All questions were required to be in writing from all participants. It was virtual and in person.

Question 13: Is there a set pricing form for the vendors to utilize? If so, can the bidder attach a separate pricing form with itemized and broken-down costs?

Response: No, you can utilize the price proposal format of your preference.

Question 14: Does the price proposal need to be in a separate document/envelope from the technical proposal?

Response: Not required.

Question 15: Does CAT have a target Productivity (Passengers per Vehicle Hour) for this program/service?

Response: 1.8 Passengers per hour.

Question 16: Can CAT identify the number of zones in which this service would operate?

Response: CAT operates on a single zone of Chatham County GA.

Question 17: What are the operating hours for this service? How many days / year does CAT operate this service?

Response: Operating hours are from 4:30AM until 10:30PM, seven days a week. Only holidays are New Year Day, Thanksgiving Day and Christmas Day.

Question 18: How many vehicles are utilized at peak times for this service?

Response: 29.

Question 19: What is the overall budget for this program?

Response: It has not been determined.

Question 20: What is the anticipated launch date of the project?

Response: Before the end of FY25 which is 6/30/2025.

Question 21: Can CAT confirm the total number of MDTs required for this project including spares?

Response: Currently 45.

Question 22: Can Mr. Victor Colon please provide a list of CAT's DBE's related to marketing, hardware installation and technology hardware purchases?

Response: <https://gdotbiext.dot.ga.gov/ext-bi/saw.dll?dashboard>  
NAICS CODE 237310 and 541330

Question 23: As per the 2025 Transit plan for CAT, there is a 5310-grant totalling \$286K. How much of this is allocated to this project?

Response: That grant is unrelated to this project.

Question 24: What is the expected timeline for implementation and training?

Response: Before the end of FY25 which is 6/30/2025.

Question 25: CAT requests SaaS service. As this refers to Software as a Service, could you please explain how CAT defines the requirements as SaaS as it relates to the solution required

Response: The required solution must be 100% hosted and supported by vendor. No daily support is needed by CAT Personnel.

Question 26: Regarding "Ability to verify eligibility from internal dispatch." – Please confirm the intent and how this should appear?

Response: The scheduler being able to see if they are approved for service.

Question 27: What is the current on vehicle technology being used today?

- How many of the 43 vehicles are currently equipped?

Response: All vehicles need to be equipped.

Question 28: Question 4.3, “Implement a fare validation system that integrates with the scheduling system to ensure accurate payment tracking”

- Please provide a description of the intended outcome or example of how you would wish this to work.
- How do ADA Paratransit riders current pay for services?

Response: Integration with future farebox product. Customers currently can purchase tickets Via Token Transit, CAT website or in person at the transit center.

Question 29: We respectfully request that CAT allow for digital submission (e.g. by email, portal upload, or similar).

Response: CAT requires one original, three copies and one electronic format..

Question 30: Would CAT please allow the use of verified e-signatures for this submission?

Response: CAT requires one original, three copies and one electronic format.

Question 31: Can the Agency please provide service area details, service hours and service days for this project?

Response: CAT Services all of Chatham County GA.

Question 32: Kindly provide the area details of the additional zones to be included in the future.

Response: CAT Services all of Chatham County GA.

Question 33: What is the budget for this project in year one and subsequent years?

Response: Budget for this project is not determined

Question 34: How many vehicles are deployed for this project? Please provide the Agency-wide number of vehicles.

Response: See response to question no. 27.

Question 35: What were the issues the Agency was facing with the incumbent, if any?

Response: Only there are no additional updates in the SaaS.

Question 36: Are the vendors expected to provide a certificate of insurance with the proposal submission?

Response: Yes.

Question 37: Is there a page limit for this proposal? If yes, what things are and are not counted towards the page limit?

Response: No, there is not a page limit.

Question 38: Does the vendor need to provide the detailed project schedule with the submission of this proposal?

Response: Estimated based on business standards.

Question 39: Are vendors allowed to provide electric vehicles for this project? If yes, what is percentage of EVs required?

Response: Vendor is providing a software as a service

Question 40: Is there a DBE requirement for this project? And if yes, does the vendor need to be DBE certified in GA to submit a proposal?

Response: Is not required but encourages. No the prime contractor does not has to be DBE certified to participate.

Question 41: How many days of on-site training is the Agency anticipating for this project?

Response: Estimated days of training should be determined by the standard based on the amount of modules the system requires to operate.

Question 42: Can the vendor add additional materials and an appendix with the response?

Response : Yes, however all the certifications are required with submittal.

Question 43: Can the Agency confirm if it has a price proposal format/form or is it open to vendor pricing format?

Response: Price proposal format is open to vendor.

Question 44: Are there any bid or performance bond requirements for this project?

Response: Not, as there is no construction required for this project.

Question 45: Can the Agency provide additional case studies as appendix in addition to the response proposal?

Response: Not at the moment.

Question 46: Does the vendor need to include the forms with the technical proposal or separately?

Response: It can be included or separately, proposer choice.

Question 47: Is it possible for the Agency to extend the submission date so offerors can provide more responsive, solid, and informative proposals?

Response: Please see updated schedule at the end of the addendum.

### **2025-03 Updated Schedule of Events**

<b><u>EVENT</u></b>	<b><u>DATE</u></b>
RFP Issued and Advertised	November 1, 2024
Prebid Meeting	December 13, 2024
Vendor Inquiry Deadline	January 2, 2025
RFP Submission Deadline	January 31, 2025, 2:00 p.m. EST
Evaluation Committee's Recommendation To Board of Directors	February 25, 2025
Notification of Award to Proposer	February 25, 2025

**END OF ADDENDUM NO. 2**