



POLICY:

Chatham Area Transit Authority is committed to providing a safe and healthy workplace and to promoting the health and well-being of its employees. It is the policy of the Authority to prohibit smoking on all Authority premises and in all Authority vehicles in order to provide and maintain a safe and healthy work environment for all employees. In conjunction with state and local law, employees are free to smoke in designated areas outside the buildings and vehicles during non-working hours (i.e. before work, during breaks and after work).

In fairness to all employees, individuals who smoke are expected to comply with existing Authority policy regarding break time. Smokers will not be singled out or monitored in any way that results in treatment different from that applied to other employees.

Employees violating Authority rules on breaks or smoking will be subject to disciplinary action up to and including termination.

APPLIES TO:

All employees of Chatham Area Transit Authority.